

Title I School-Level Parent and Family Engagement Policy
William Moreno Junior High School
March 2, 2020

2.0 With approval from the local governing board, William Moreno Junior High School has developed a written Title I parent and family engagement policy with input from parents and family members of participating children. Online Surveys are employed to collect parent feedback regarding school programs and poliociuces. Survey data is reviewed and discussed by the School Site Council. The school has distributed the policy to parents and family members of children served under Title I, Part A. The Parent Engagement Policy is distributed to parents during registration and Enrollment. (*EC* Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4])

2.1 Involvement of Parents in the Title I Program

The policy describes the means for carrying out Title I parent and family engagement requirements. (20 U.S.C. § 6318[b][1])

To involve parents and family members in the Title I program at William Moreno Junior High School the following practices have been established:

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

William Moreno Junior High Schools Title I participation is presented and reviewed with parents during the annual Back to School Night event. A general Parent session is conducted and parents are afforded the opportunity ask questions related to the school's Title I status and programs funded through Title I.

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 U.S.C. § 6318[c][2])

General Parent meetings are conducted monthly. Meetings are held in late afternoon, and starting times vary depending on parent need.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

William Moreno Junior High Schools Title I programs is reviewed discussed during its monthly Site Council meetings.

- d) The school provides parents of participating children with the following:

1. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])
Information is provided to parents during General Parent meetings

2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards. (20 U.S.C. § 6318[c][4][B])
Information is provided to parents during General Parent meetings, Family Literacy Nights, Parent Bootcamp, Parent Workshops/Academy

3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])
Information is provided to parents during General Parent meetings, Family Literacy Nights, Parent Bootcamp, Parent Workshops/Academy

- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency. (20 U.S.C. § 6318[c][5])
Online Surveys are employed to collect parent feedback regarding school programs. Survey data is reviewed and discussed by the School Site Council and considered when reviewing and revising the SPSA.

2.2 Building Capacity for Involvement (Parent and Family Engagement Policy Continued)

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds establishes the practices listed below. (20 U.S.C. § 6318[e])

- a) The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])
Information/training is provided to parents during General Parent meetings, Family Literacy Nights, Parent Bootcamp, Parent Workshops/Academy, Cafesito con Los Consejeros

- b) The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 U.S.C. § 6318[e][2])
Information/training is provided to parents during General Parent meetings, Family Literacy Nights, Parent Bootcamp, Parent Workshops/Academy, Cafesito con Los Consejeros, Student Study Team meetings, Disability Awareness Day.

- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])
Information/training is provided to parents during General Parent meetings, Family Literacy Nights, Parent Bootcamp, Parent Workshops/Academy, Cafesito con Los Consejeros, Student Study Team meetings, Disability Awareness Day.
- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])
Information/training is provided to parents during General Parent meetings, Family Literacy Nights, Parent Bootcamp, Parent Workshops/Academy, Cafesito con Los Consejeros,
- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])
Information is provided to parents in the form of hardcopy of newsletters, program flyers, pamphlets and electronic postings to the school's social media outlets (Facebook, Instagram, Twitter), including the mass communication system Remind. Information shared with parents is shared in both English and Spanish.
- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])
William Moreno Junior High School has an open door policy. Parents are invited and encouraged to participate and volunteer in all school activities, observe in their student's classes and request meetings with teacher and school staff.

2.3 Accessibility

William Moreno Junior High School to the extent practicable, provides opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

Information is provided to parents in the form of hardcopy of newsletters, program flyers, pamphlets and electronic postings to the school's social media outlets (Facebook, Instagram, Twitter), including the mass communication system Remind. Information shared with parents is shared in both English and Spanish.

It was suggested (recommended) by School Site Council parent members meetings and workshops be livestreamed for parents that cannot attend meetings. Additionally, it was recommended that the school create a digital archive of meetings be for parents to access on demand. This digital archive can include live recordings of parent meetings and workshops, podcasts, PDF versions of presentations and visuals.

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the requirements listed below. (20 U.S.C. § 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

William Moreno Junior High School's School-Parent Compact is shared annually with parents during enrollment and registration.

- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the requirements listed below. (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])

Formal Parent Teacher Conferences are scheduled annually in early November for all students. Additionally, parent-teacher conferences are scheduled on a case by case basis and upon request by both parents and teachers.

2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])

Parents received assigned accounts to ParentVue, with which they can access their student's classes, grades, attendance and discipline records. Using ParentVue, parents can also communicate directly with their student's teachers.

Formal progress reports are issues to parents approximatley evefry 8 weeks; formal grades are posted for each semester of study.

3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])

William Moreno Juior High School has an open door policy. Parents are invited and encouraged to participate and volunteer in all school activities, observe in their student's classes and request meetings with teacher abd school staff.

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

Information is provided to parents in the form of hardcopy of newsletters, program flyers, pamphlets and electronic postings to the school's social media outlets (Facebook, Instagram, Twitter), including the mass communication system Remind. Online Surveys have been employed to collect parent feedback regarding school programs. Information shared with parents is shared in both English and Spanish.

**It may be helpful to include the parent and family engagement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*